

The Governing Board Audit Subcommittee met prior to the Board Meeting at 3:30 p.m., in the Administration Building, Room 626, Solano Community College, located at 4000 Suisun Valley Road, Fairfield, CA 94534, and discussed the 2010-11 District Financial Audit.

SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD

UNADOPTED MINUTES

December 21, 2011

1. CALL TO ORDER

A meeting of the Solano Community College District Governing Board was called to order at 7:00 p.m., on Wednesday, December 21, 2011, in the Administration Building, Room 626, at 4000 Suisun Valley Road, Fairfield, California 94534, by Board President Honeychurch.

2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

Board President Honeychurch led those present in the pledge of allegiance to the flag of the United States of America.

3. ROLL CALL

Members Present:

Denis Honeychurch, J.D., President
A. Marie Young, Vice President
Sarah E. Chapman
Pam Keith
Rosemary Thurston
Student Trustee - Vacant
Jowel C. Laguerre, Ph.D., Secretary

Members Absent:

James M. Claffey
Phil McCaffrey

Others Present:

Peter F. Bostic, Executive Director, Institutional Advancement
J. Arturo Reyes, Executive Vice President, Academic and Student Affairs
Yulian Ligioso, Vice President, Finance and Administration
Sandra Dillon, Interim Director, Human Resources
Judy Spencer, Executive Coordinator, Superintendent-President and Governing Board

4. APPROVAL OF AGENDA

Moved by Trustee Keith and seconded by Vice President Young to approve the Agenda as presented. The motion carried unanimously.

5. ANNUAL ORGANIZATIONAL MEETING OF THE GOVERNING BOARD

(a) Election of Governing Board Officers for the 2011-12 Year – President, Vice President and Appointment of Secretary

Trustee Keith nominated Trustee Thurston for President and Trustee Chapman for Vice President. The nomination was seconded by Trustee Young. The motion to nominate Trustee Thurston for President and Trustee Chapman for Vice President carried unanimously.

Trustee Keith moved to appoint Dr. Jowel Laguerre as Secretary of the Board for 2011-12. The nomination was seconded by Trustee Young. The motion to appoint Dr. Jowel Laguerre as Secretary of the Board for 2011-12 carried unanimously.

(b) Establishment of Dates, Time, and Location of Governing Board Meetings

The Trustees discussed the start time of 6:30 p.m., as opposed to reverting back to the past practice of starting the meetings at 7:00 p.m.

Dr. Laguerre announced that beginning with the July Board meeting, SCCD Board meetings would take place at the Fairfield-Suisun Unified School District Board Room located at 2490 Hilborn Road, Fairfield, CA 94534. Dr. Laguerre expressed his gratitude to the FSUSD for allowing us to use their board room until the Building 600 renovation is completed.

Moved by Trustee Young and seconded by Trustee Chapman to amend the start time for SCCD Board meetings from 7:00 p.m., to 6:30 p.m. Trustees Honeychurch and Thurston voted no. The motion passed.

Moved by Trustee Young and seconded by Trustee Chapman to approve the calendar schedule for meetings dates, time, and locations of Solano Community College District governing Board meetings for 2012, with an amended start time of 6:30 p.m. The motion carried unanimously.

Dr. Jowel Laguerre, Superintendent-President, reported that the Board attended their annual Board Dinner prior to the Board meeting in honor of Trustee Denis Honeychurch. At this time, Dr. Laguerre presented to Trustee Honeychurch a plaque on behalf of the Board in appreciation for his outstanding leadership to the Solano Community College District as Governing Board President during 2011. Dr. Laguerre stated how grateful he was for Trustee Honeychurch's leadership when it was sorely needed. Trustee Honeychurch served as Board President for two consecutive years and his guidance was very appreciated. There was applause from those present in the audience.

(c) Selection of Representative to the Solano County School Boards Association

Moved by Trustee Young and seconded by Trustee Thurston to appoint Trustee Chapman as the Solano Community College District Governing Board's representative to the Solano County School Boards Association for 2011-12. The motion carried unanimously.

Trustee Young agreed to serve as an alternate.

6. COMMENTS FROM MEMBERS OF THE PUBLIC

Board President Thurston recognized Professor Bob DaPrato who requested to comment on Item 11. (e), Aldea Children and Family Services. Professor DaPrato's comments were deferred to later on the agenda.

7. REPORTS (NO ACTION REQUIRED):

(a) Academic Senate

There was no report from the Academic Senate.

(b) Shared Governance Council

J. Arturo Reyes, Executive Vice President, Academic and Student Affairs, reported that:

--the Shared Governance Council met December 14, 2011.

--Vice President Ligioso shared with the committee the state's revenue shortfall will result in the expected triggers which equate to \$100 million in mid-year cuts for community colleges. Fees will go from \$36 to \$46 a unit in summer 2012. The District planned for the mid-year cuts; therefore, they will not be as devastating.

--when the Accreditation Visiting Team gave their closing remarks, one of the recommendations was for SCC to develop a Code of Ethics. A committee representing all stakeholders will create a draft in the spring for Shared Governance to review.

--Mr. Cammish, Director of Research and Planning, spoke about organizing the planning process on a form that provides a quick summary of where each department is. It would also help integrate each department's planning components, such as the SLOs with Program Review, and the three-year plans.

--discussed simpler ways for forms and set a date for action.

--the Policies and Procedures for 4270 and 4285, together with the job description for the Business Operations Coordinator, were reviewed.

--Dr. Kea introduced a proposed Tobacco Free Campus policy and procedure. The Council held discussion on making changes to the policy so that violators are not reported to the Dean of Counseling and to be clear how the policy will be enforced.

--area reports were heard.

--The Governing Board agenda for tonight's meeting was reviewed.

(d) Superintendent

Dr. Jowel Laguerre, Superintendent-President, introduced Robert Henley, AIA, LEED AP - Principal, Henley Architects + Associates, who gave a presentation on the Building 600 Remodel planning and design stages.

Mr. Henley began by stating the goals of the project, which are to improve the following:

- Make a contemporary space
- Efficiencies and work flow
- Adjacencies
- Work environment
- Address various code issues
- Update the Board Room
- “First Green Building in the District” – LEED Silver

Two conceptual floor plans for the building were identified, together with two Board Room scenarios. Fact gathering and refinement includes revisiting the 2008 program, touring various board rooms, and refinement of the concept plan.

As more information becomes available, updates will continue to be shared with the Board of Trustees.

Dr. Jowel Laguerre, Superintendent-President, reported that staff has been looking at security equipment for the College. There are currently 18 cameras at the Vallejo Center and 28 at the Vacaville Center, with very few located on the Fairfield campus. There have been incidents on campus that could have been prevented with safety cameras in place. A formal proposal for security cameras is expected to come before the before in January or February.

Dr. Laguerre reported that he met with the Superintendents of the Fairfield-Suisun Unified and Vacaville Unified School Districts regarding the Middle School concept. Both Districts are ready to move forward to partner with Solano Community College, putting together a committee of joint staffs of faculty and administrators to explore further for implementation in 2013. The next meeting is scheduled in February 2012.

8. CONSENT AGENDA – ACTION ITEMS

Superintendent-President

- (a) Minutes for the Board Study Session held December 7, 2011, will be approved at a future meeting.

Human Resources

- (b) Employment – 2011-2012; Gratuitous Service; Approval of Reclassifications, CSEA, Chapter #211

Finance and Administration

- (c) Personal Services Agreements
- (e) Professional Services Contract
- (e) Warrant Listings

Academic and Student Affairs

- (f) Contract Amendment Small Business Development Center (SBDC) Jobs Bill Funding
- (g) Contract Amendment for Small Business Development Center (SBDC) SBA Funding
- (h) Memorandum of Understanding Between Bay Area Clean Water Agencies and Solano Community College District
- (i) Renewal of the Agreement to Provide Services Between Solano Community College District and the Regents of the University of California

Dr. Jowel Laguerre, Superintendent-President, made the following specific correction to the Consent Agenda as follows: Item 8.(b), page 3, line 12, to be announced, should read as **Dale Crandall-Bear**, from 100% Instructor to 60% Instruction/40% Distance Education Coordinator; page 4, line 3, to be announced, should read as **Dale Crandall-Bear**, Distance Education Coordinator.

Moved by Trustee Young and seconded by Trustee Chapman to approve the Consent Agenda as corrected. The motion carried unanimously.

9. ITEMS REMOVED FROM CONSENT AGENDA

There were no items removed from the Consent Agenda.

10. RETIREMENTS OF STAFF WITH 10 OR MORE YEARS OF SERVICE

- (a) Resolution Honoring Shirley Gunn

Dr. Jowel Laguerre, Superintendent-President, was pleased to present to Ms. Shirley Gunn a resolution honoring her retirement effective December 20, 2011. Dr. Laguerre read in part as follows from her resolution:

Whereas, Shirley Gunn is an expert seamstress completing alterations for many colleagues at the College;

Whereas, Shirley Gunn is a devoted wife, mother, and grandmother; not to mention a very loyal friend to many; and

Whereas, Shirley Gunn's dedication and commitment to Solano Community College for the last 13 years has earned the respect of the community, faculty, staff, and students.

Dr. Laguerre stated how supportive Shirley has been to students who have difficulty with mobility and as an educator in her own right how exciting it was for her to see great progress in the students we serve. Serving in her capacity is a special calling, and Shirley performed her duties well. Dean Myers always spoke highly of her work, and the students were always grateful.

Ms. Gunn thanked those present for the opportunity to work at Solano College and stated how she will miss everyone. There was applause from those present.

Moved by Trustee Young and seconded by Trustee Keith to approve the resolution honoring Shirley Gunn. The motion carried unanimously with the following roll call vote.

STUDENT TRUSTEE ADVISORY VOTE – Vacant

AYES: Trustee Young, Trustee Keith, Vice President Chapman, Trustee Honeychurch, and Board President Thurston

NOES: None

ABSENT: Trustee McCaffrey and Trustee Claffey

(b) Resolution Honoring Maria Panduro

Dr. Jowel Laguerre, Superintendent-President, stated that Ms. Maria Panduro has served the District for over 35 years and thanked her for the service she has rendered to the District for those many years. He commented that at one time Maria, as far as Fiscal Services was concerned, was the one person who kept things moving forward by providing fiscal services to the College, keeping it from collapse.

Dr. Laguerre read in part as follows from her resolution:

Whereas, Maria Panduro represented Solano Community College providing assistance with Spanish speaking clients and has at all times been an ambassador for Solano Community College students and programs;

Whereas, Maria Panduro has sat on many hiring committees helping Solano Community College to recruit and select the most qualified faculty and staff necessary in building the structure and integrity of our educational family; and

Whereas, Maria Panduro's dedication and commitment to Solano Community College for the last 35 years has earned the respect of the community, faculty, staff, and students.

Ms. Panduro commented how blessed she has been to be allowed to work at the College for over 35 years and that it has been a wonderful experience. The challenges were a growing experience, making her to be a stronger person and proud to be a part of Solano Community College. There was applause from those present in the audience.

Moved by Trustee Keith and seconded by Trustee Young to approve the resolution honoring Maria Panduro. The motion carried unanimously with the following roll call vote.

STUDENT TRUSTEE ADVISORY VOTE – Vacant

AYES: Trustee Keith, Trustee Young, Trustee Honeychurch, Vice President Chapman and Board President Thurston

NOES: None

ABSENT: Trustee McCaffrey and Trustee Claffey

(c) Resolution Honoring Sheryl Scott

Dr. Jowel Laguerre, Superintendent-President, stated how pleased he was to present to Ms. Sheryl Scott her resolution honoring her retirement after 15 plus years with the District, effective December 30, 2011.

Dr. Laguerre read in part as follows from her resolution:

Whereas, Sheryl Scott has served on various projects and committees, including the Banner Steering Committee and Banner Core Group; Health Benefits Committee, FaBPAC, and Building 1800A remodel;

Whereas, Sheryl Scott has served for five years on the CSEA Executive Board as Chapter Public Relations Officer and more recently as first Vice President and Chief Negotiator, having twice been elected as a delegate to the Annual CSEA Conference;

Whereas, Sheryl Scott was selected as Classified Employee of the Year in 2007 and 2008;

Whereas, Sheryl Scott served as a volunteer at Solano Community College, tutored in the Literacy Program through the Solano County Library, prepared certificates for scholarship recipients through the local Assist-a-Grad

high school scholarship program, and chaired and co-chaired a Relay for Life Team in recent years.

Dr. Laguerre added that Sheryl was also the recipient of the President's Award in 2010.

Dr. Laguerre stated that Sheryl always remained constant as she experienced changes in divisions and supervisors, never complaining when she had to work from two or three different offices across campus. She just kept on doing her work and doing it well. Dr. Laguerre expressed how he would miss her wisdom.

Ms. Scott thanked the Board for the resolution recognizing her retirement and service to the College. "When one door closes, another one opens", she said, and that she is leaving SCC with many memories, hopeful that her years of service were positive contributions to both the College and to students.

There was a standing ovation and applause from those present in the audience.

Moved by Vice President Chapman and seconded by Trustee Young to approve the resolution honoring Sheryl Scott. The motion carried unanimously with the following roll call vote.

STUDENT TRUSTEE ADVISORY VOTE – Vacant

AYES: Trustee Keith, Vice President Chapman, Trustee Young, Trustee Honeychurch and Board President Thurston

NOES: None

ABSENT: Trustee McCaffrey and Trustee Claffey

11. NON-CONSENT AGENDA ITEMS – ACTION ITEMS

Superintendent-President

- (a) Proclamation from Solano Community College District Commemorating the Seventieth Anniversary of Pearl Harbor Day and Honoring all World War II Veterans, Resolution 11/12-11

December 7, 2011, marks the 70th anniversary of Pearl Harbor Day, the day when 2,400 lives were lost and changed America forever as it catapulted our nation into World War II. Thousands of Solano County residents answered our country's call for military service by joining the Armed Forces or the call for civil service by working at Mare Island and other bases. Their service to America has ensured that our country still stands strong, that our founding principles still shine, which allow us to enjoy the blessings of life, liberty, and the pursuit of happiness.

Solano Community College offers sincere appreciation and respect to our WWII Veterans and service members. They have served with courage and distinction in the face of tremendous adversity, and they have demonstrated an unfaltering commitment to America.

Solano Community College honors the contributions of our Veterans and service members to our great and grateful nation with this Proclamation, Resolution No. 11/12-11.

Moved by Trustee Keith and seconded by Trustee Young to approve the Proclamation from Solano Community College District Commemorating the Seventieth Anniversary of Pearl Harbor Day and Honoring all World War II Veterans, Resolution 11/12-11. The motion carried unanimously with the following roll call vote.

STUDENT TRUSTEE ADVISORY VOTE – Vacant

AYES: Trustee Young, Trustee Keith, Vice President Chapman, Trustee Honeychurch, and Board President Thurston

NOES: None

ABSENT: Trustee McCaffrey and Trustee Claffey

(b) Resolution in Support of Senate Constitutional Amendment (SCA 5), Resolution No. 11/12-12

Regrettably, the future of funding for California's K-14 education system does not look promising. American Recovery and Reinvestment Act (ARRA) funds have dried up. The revenues from the one-time tax increases as part of the Budget Act of 2009 have expired.

Senate Constitutional Amendment (SCA) 5 (Simitian—State Senator, Eleventh District), which reduces the two-thirds vote requirement in parcel taxes, will be acted on by the California State Legislature. Reductions in the state General Fund revenue have led to reduced school funding. This unstable and erratic funding revenue has resulted in unpredictable funding levels for school districts and county offices of education. The parcel tax revenue can provide a stable, predictable source of school revenue.

Passage of SCA 5 will empower local voters to invest in their schools based on the needs of their communities by requiring a tough, but fair 55 percent vote to pass local parcel taxes, while protecting taxpayers and homeowners with accountability provisions that will ensure that funds generated from parcel taxes are not wasted or mismanaged. Passage of SCA 5 will allow local voters to decide to make investments in their neighborhood schools in addition to state funding. Revenue.

Moved by Trustee Young and seconded by Trustee Keith to approve the resolution in support of Senate Constitutional Amendment (SCA 5), Resolution No. 11/12-12. The motion passed with the following roll call vote.

STUDENT TRUSTEE ADVISORY VOTE – Vacant

AYES: Trustee Keith, Vice President Chapman, Trustee Young, and Board President Thurston

NOES: Trustee Honeychurch

ABSENT: Trustee McCaffrey and Trustee Claffey

Finance and Administration

(c) Change Order No. 01 to PALS (Professional Asbestos & Lead Services, Inc.)

Dr. Jowel Laguerre, Superintendent-President, presented Change Order No. 01 to PALS (Professional Asbestos & Lead Services, Inc.) contract for Building 1300 asbestos abatement. This change order is the first but also the final change order for this asbestos abatement project and consists of a single PCO for asbestos that was previously undetectable until covering areas and materials were disturbed. Work is complete and the District is awaiting project certification.

This added cost is mostly for demolition, and a majority of the costs will be recouped by a reduced demolition scope for the general contractor renovating the building. The total change order amounts to \$10,975.00

Moved by Trustee Keith and seconded by Vice President Chapman to approve Change Order No. 01 to PALS (Professional Asbestos & Lead Services, Inc.) in the amount of \$10,975. The motion carried unanimously.

(d) Designation and Disposal/Disposition of District Surplus Equipment and Property, Resolution No. 11/12-13

Dr. Jowel Laguerre, Superintendent-President, presented the Designation and Disposal/Disposition of District Surplus Equipment and Property, Resolution No. 11/12-13. Since the last time the District disposed of surplus items in August, staff has continued to accomplish major housecleaning in a number of buildings, as well as the maintenance and operations (M&O) yard and storage containers. As the District continues to “clean house,” and in compliance with the 81000 series of the California Education Code for appropriate disposition methods and/or restrictions, the District requested authorization to dispose of surplus miscellaneous science equipment, computer and reprographics equipment, used and broken furniture, and salvaged construction materials.

Moved by Vice President Chapman and seconded by Trustee Young to approve the Designation and Disposal/Disposition of District Surplus Equipment and Property, Resolution No. 11/12-13. The motion passed with the following roll call vote.

STUDENT TRUSTEE ADVISORY VOTE – Vacant

AYES: Vice President Chapman, Trustee Young, Trustee Keith, Trustee Honeychurch,
and Board President Thurston

NOES: None

ABSENT: Trustee McCaffrey and Trustee Claffey

Vice President Chapman inquired, if back in August, the local school districts benefitted from our surplus equipment. Director Froehlich responded in the affirmative, stating almost all of the science equipment was picked up immediately by several of the K-12 districts, with the most valuable equipment being that of two batches of computers.

Academic and Student Affairs

(e) Aldea Children and Family Services

Board President Thurston recognized Professor Bob DaPrato.

Professor DaPrato welcomed newly appointed Board President Thurston. He stated he is happy that the Board is addressing the Aldea Children and Family Services CARE Program Memorandum of Understanding with the District. It is a long time coming that we have needed psychological services on campus. There was a time when counselors and psychology staff were trained in crisis intervention therapy and could provide services. The time has come when we need this even more because of the social issues facing the county, especially for people on medications. Professor DaPrato expressed his concern that four hours a week is minimal at best and that we need more time. The program is calling for training of faculty and staff in some kind of program so we will have more than one person four hours a week. It would be optimum, he said, if there were several people on all three campuses that were trained where faculty and staff could call upon them for assistance. Mr. DaPrato asked the Board to consider looking at this program more thoroughly and making it more available with more services.

Board President Thurston thanked Professor DaPrato for his comments.

Dr. Jowel Laguerre, Superintendent-President presented the Aldea children and Family Services memorandum of understanding.

Aldea's Vision is for all people of Napa and Solano Counties to be able to achieve emotional wellness and become active, contributing members of our communities, in spite of past abuse or emotional challenges.

In collaboration with the SCC Student Health Center and the Counseling Center, Aldea mental health workers will place a clinician at Solano Community College's Student Health Center at the Fairfield campus one day a week for four hours to accommodate walk-in students. Underserved and underinsured students will also have the opportunity to be referred to Aldea's full-service mental health clinic located in Fairfield if they are not able to arrive at the walk-in services. Aldea will also provide mental health crisis training at no charge to SCC faculty, staff and students throughout the year.

Dr. Laguerre commented that the Board is also concerned about assistance for the Centers and suggested that staff will explore more opportunities at these locations.

Moved by Trustee Keith and seconded by Trustee Young to approve the Aldea Children and Family services memorandum of understanding as presented. The motion carried unanimously.

(f) Sabbatical Leave Recommendations for Academic Year 2012-2013

Dr. Jowel Laguerre, Superintendent-President, stated that the Sabbatical Leave Committee is requesting approval of the following instructors for sabbatical leaves as follows, both being worthy for consideration:

- Sabine Bolz Fall 2012 and Spring 2013 (\$30,000)
- Carlos Esteve Fall 2012 (\$15,000)

Moved by Trustee Young and seconded by Trustee Keith to approve the Sabbatical Leave recommendations for the Academic Year 2012-2013 at a cost of \$45,000.00. The motion carried unanimously.

12. INFORMATION/ACTION ITEMS – ACTION MAY BE TAKEN

(a) New Job Descriptions – Admissions & Records Analyst and Student Services Customer Service Representative

Dr. Jowel Laguerre, Superintendent-President, presented new job descriptions for Admissions & Records Analyst and Student Services Customer Service Representative.

A reorganization plan was reviewed under Article 18, Classification and Reclassification, of the CSEA/District collective bargaining agreement. The Superintendent-President recommended the following job descriptions to perform needed services:

- Admissions and Records Analyst job description (Range 15) will replace the Records Evaluation Technician, Administrative Assistant III, Student Services Assistant II and Student Services Assistant III.
- Customer Service Representative job description (Range 10) to replace all hourly short-term Registration Aide positions

Moved by Trustee Young and seconded by Trustee Keith to approve the new job descriptions as presented. The motion carried unanimously.

13. INFORMATION ITEMS – NO ACTION REQUIRED

(a) Report on the Status of Solano Community College Employee Evaluations

Ms. Sandra Dillon, Interim Director of Human Resources, presented a PowerPoint review on SCC employee evaluations. The review included employees in the Administrative Leadership Group (ALG); California School Employees Association (CSEA); Operating Engineers (OpE); and Solano College Faculty Association (SCFA).

In May 2011, managers and supervisors were provided an evaluation list of those employees that were past due or due by December 2011 by Human Resources. The review presented by Ms. Dillon is based on evaluations that were completed, submitted, recorded, and filed in the Human Resources Department by December 20, 2011.

Interim Director Dillon identified the evaluation timelines for each group on campus, based on contract, tenure track, adjunct; new employee status, continuing, probationary, or permanent status. Graphs identified the percentage of evaluations completed by employees group, area overview with accompanying detail for each group.

Ms. Dillon concluded by stating that while the reports show we are not 100 percent complete or where we need to be, significant progress has been made and an aggressive endeavor will be made to complete the job in the spring semester.

Trustee Young thanked Interim Director Dillon for the thorough report and stated that staff in the Human Resources Department did an excellent job.

Trustee Honeychurch inquired what the plan is to get to one hundred percent completion. Executive Vice President Reyes stated that focus was on the full-time faculty first, which was monumental in itself. The next priority will be the adjunct faculty next semester; stating further it was impossible to get them all done at the same time. The evaluations are a work in progress.

A full and complete copy of the PowerPoint presentation is available for review in the Office of the Superintendent-President and in the Office of Human Resources.

(b) First Reading – Review of Student Services Policies, Series 5000

Dr. Jowel Laguerre, Superintendent-President, presented the Student Services Policies, Series 5000 for information.

Board President Thurston stated it didn't appear the changes identified by the Board Subcommittee were included in the series. Executive Vice President Reyes assured President Thurston that the changes would be incorporated when the policies return to the Board for approval in January.

14. ANNOUNCEMENTS

There were no announcements.

15. ITEMS FROM THE BOARD

Vice President Chapman reported that she participated in the clothes for women sponsored by SafeQuest and wished for everyone a happy, healthy, and safe holiday season, and that she was looking forward to seeing everyone again in 2012.

Trustee Young reported that she attended the following College and community events:

November 2011

17 – Campaign Kick-Off fundraiser for Supervisor Linda Seifert.

18 – Vallejo Education and Business Alliance meeting at Solano Community College Vallejo Center.

26 – 34th Annual Debutante Ball of Alpha Kappa Alpha Sorority, Inc., Kappa Beta Chapter, which was held at the Concord Hilton Hotel.

29 – Planning and organizational meeting of the newly formed Wall to Wall Academy Task Force. The Task Force has been created to support and facilitate the VCUSD’s vision of providing the academy experience for every student. As a former CAMPP member, Board President Thurston and Trustee Young were invited to be on the Task Force along with others. Mr. Mike Santos, Director of Secondary Education for VCUSD was the facilitator of the group.

30 – Memorial service for Vallejo Police Officer Jim Capoot, which was held at Vallejo’s Corbus Field.

December 2011

03 – Holiday dinner at Dr. Laguerre’s home along with other members of the SCCD family and community.

04 – Solano County Chapter of the Links, Inc., Holiday Gala at the Napa Valley Marriott Hotel and Spa.

11 – 2nd Annual Holiday Open House at Supervisor Linda Seifert’s home. Guests were asked to bring unwrapped gifts, i.e., pajamas and toys for Cordelia Fire Department Toy Drive.

12 – SCCD Board Policy Subcommittee meeting.

12 – 2012 Vallejo Juneteenth Planning Committee meeting.

14 – Solano County Education Initiative meeting, which was held in SCCD’s Board Room.

17 – North Vallejo Senior Citizens Holiday Brunch, which was held at the North Vallejo Community Center and was chaired by Mrs. Betty Frank, past member of SCCD Citizens’ Bond Oversight Committee, representing senior citizens.

19 – City of Vallejo Interagency Committee Meeting, which was held in the conference room of Vallejo’s City Manager. Trustee Young gave Dr. Laguerre spreadsheets listing the current collaboration between the various agencies, and additions may be made to the list. SCCD’s Board recently approved a MOU with the City of Vallejo Interagency Committee.

Trustee Young wished everyone happy holidays.

Board President Thurston reported that she attended the following College and community events:

November 2011

17 – Attended Kick Off Party for Linda Seifert’s bid for re-election to the Solano County Board of Supervisors.

18 – Vallejo Education and Business Alliance meeting at the Vallejo Center.

26 – Debutante Ball of the Alpha Kappa Alpha Sorority.

29 – Attended CAMPP meeting at the Vallejo City Unified School District Office.

December 2011

03 – Attended Dr. Jowel and Marie-Claude Laguerre’s Holiday Open House in their home.

04 – Hosted the annual holiday party for the Benicia-Vallejo American Association of University Women in her home.

12 – Participated in the conference call for Juneteenth in preparation for the 2012 Juneteenth celebration.

13 – Attended the annual Christmas party for the staff of Fighting Back Partnership. Board President Thurston serves as President of this board.

13 – Attended the Vallejo City Council meeting for the swearing in of Mayor Osby Davis, Council members Erin Hannigan, Robert McConnel, and Bob Sampian,

The Board discussed participation on their various subcommittees and new leadership for 2012 was identified as follows:

Board Self-Evaluation Subcommittee

Chair Keith, President Thurston, and Trustee Young (Trustee Honeychurch removed)

Citizens’ Bond Oversight Committee (CBOC)

Chair Thurston, Trustee Claffey, and Trustee Young (no change)

Accreditation Leadership Subcommittee

Chair Young, Vice President Chapman, and Trustee Claffey (no change)

Building 600 Subcommittee

Chair Honeychurch, Trustee Keith, and Trustee McCaffrey (no change)

Solano County School Boards Association (elected 12/21/11 at organizational meeting)

Vice President Chapman (Trustee Young alternate)

Audit Subcommittee

Chair Young, Vice President Chapman, and President Thurston (Trustee McCaffrey removed)

Vacaville City Schools Select Committee

Vice President Chapman and Trustee McCaffrey (rotate as needed – no change)

Policies and Procedures Subcommittee

Chair Thurston, Trustee Keith, and Trustee Young (no change)

CCCT Board of Directors Subcommittee – (Meets in January to nominate in January if someone from the SCCD Board is running and prepares a ballot for a vote from the SCCD in March 2011).

Chair Honeychurch, Vice President Chapman, and Trustee Claffey (Trustee Keith removed)

Board President Thurston recessed the meeting at 8:30 p.m.

16. CLOSED SESSION

- (a) Conference with Labor Negotiator
Agency Negotiator: Sandra Dillon
Employee Organization: CCA/CTA/NEA, CSEA, Operating Engineers—Local 39
- (b) Public Employee Discipline/Dismissal/Release
(Additional information required.)
- (c) Public Employee Performance Evaluations (Government Code 54954.5(e))
Title: Executive Vice President, Academic and Student Affairs
Vice President, Finance and Administration
Executive Director, Institutional Advancement
Center Dean, Vacaville
Center Dean, Vallejo

Board President Thurston called the Closed Session to order at 8:35 p.m.

17. RECONVENE REGULAR MEETING

Board President Thurston reconvened the regular meeting at 9:15 p.m.

18. REPORT OF ACTION TAKEN IN CLOSED SESSION

Board President Thurston reported that Conference was held with Labor Negotiator and CCA/CTA/NEA, Operating Engineers-Local 39; Public Employee Discipline/Dismissal/Release was discussed, and that public employee performance evaluations were discussed in Closed Session, and no action was taken.

19. ADJOURNMENT

There being no further business, the meeting was adjourned at 9:16 p.m.

BOARD MINUTES.12.21.11.FINAL

ROSEMARY THURSTON
BOARD PRESIDENT

APPROVED

JOWEL C. LAGUERRE, Ph.D.
SECRETARY

SCCD Board minutes are summarized per SCCD Board Policy 1045 and 1046. To listen to the full deliberation of the Board, please contact the Office of the Superintendent-President within thirty (30) days.